



# ANNUAL MAINTENANCE CHECKLIST

(Copy this section as needed and maintain for your records or visit [www.playstarinc.com/maintenance](http://www.playstarinc.com/maintenance))

**At the beginning of play season:** Date: \_\_\_\_\_

- Tighten all hardware.
- Lubricate all metallic moving parts per manufacturer's instructions.
- Check all protective coverings on bolts, pipes, edges, and corners. Replace if they are loose, cracked, or missing.
- Check all moving parts including swing seats, ropes, cables, and chains for wear, rust, or other deterioration. Replace as needed.
- Check metal parts for rust. If found, sand and repaint using a nonlead-based paint meeting the requirements of 16 CRF 1303.
- Check all wood members for deterioration and splinters. Sand down splinters and replace deteriorating wood members.
- Reinstall any plastic parts, such as swing seats or any other items that were removed for the cold season.
- Rake and check depth of loose fill protective surfacing materials to prevent compaction and to maintain appropriate depth. Replace as necessary.

**Twice a month during play season:** Date: \_\_\_\_\_

- Tighten all hardware.
- Check all protective coverings on bolts, pipes, edges, and corners. Replace if they are loose, cracked, or missing.
- Rake and check depth of loose fill protective surfacing materials to prevent compaction and to maintain appropriate depth. Replace as necessary.

**Once a month during play season:** Date: \_\_\_\_\_

- Lubricate all metallic moving parts per manufacturer's instructions.
- Check all moving parts including swing seats, ropes, cables, and chains for wear, rust, or other deterioration. Replace as needed.

**At the end of each play season or when the temperature drops below 0° F:** Date: \_\_\_\_\_

- Remove plastic swing seats and other items as specified by the manufacturer and take indoors or do not use.
- Rake and check depth of loose fill protective surfacing materials to prevent compaction and to maintain appropriate depth. Replace as necessary.

**If any of these conditions exist, call 1-888-752-9782 for ordering information.**  
Clean plastic components with warm water and a mild detergent such as dish soap.